

Application Information for MEF Grants

General Deadlines and Procedures.

Fall applications are due on October 15. Notifications will be made by November 15.

Spring applications are due on May 1. Notifications will be made by June 15.

(On occasion the MEF may consider out-of-cycle grant applications. We will require additional information explaining why there is a need for out-of-cycle funding. Out of cycle funding will also be dependent on available funds.)

- On average we allocate \$5000 in funds per grant period and anticipate granting approximately 10 awards which are a mix of large and small grants. This amount can vary substantially.
- Grants will be reviewed by the Medford Educational Foundation Grants Committee and applicants will be notified of results typically within one month of the due date.
- Questions may be addressed to the President of the MEF, Paulette Van der Kloot at pvanderkloot@gmail.com and/or the Chair of the Grants Committee, David Sayres at david@sayres.com

Preferable Qualities for Large Grants:

- Innovative programs that involve teams of teachers or collaborative groups.
- Directly impact a large number of students in the classroom. “Classroom” may be defined to include outdoor learning opportunities.
- Demonstrate how knowledge gained through the grant is readily transferred to colleagues and is sustainable over time (for instance, how training and subsequent projects might be repeated without significant additional funding.)
- Encourage and inspire collaborative, creative participation and learning.
- Lead to interdisciplinary projects and initiatives or serve as prototypes for larger-scale initiatives.

Requirements

- Applicants must be Medford Public School teachers or administrators. Collaboration with paraprofessionals and/or parents is welcome.
- Only applications submitted by the deadline will be considered unless it is a specific request for out of cycle funding.
- All parts of the application, including timeline, must be completed.
- All applications must have approval and signature of your school principal and/or department head.
- All successful applicants are required to submit a final report. You will be asked: What did you think the outcome would be? What was the outcome? and What did you learn?